

RIDENHOUR MANAGEMENT SERVICES, LLC
Columbia, Missouri

Name _____
(Last) (First) (Middle)

Present Address _____
(Number and Street) (City) (State) (Zip) (Phone)

Permanent Address _____
(Number and Street) (City) (State) (Zip) (Phone)

Social Security Number _____ Citizen of USA? ____ Yes ____ No

Position Applied For _____ Salary Expectations _____

How Did you Learn Of This Position? _____

Have you ever been convicted of a felony? ____ Yes ____ No If Yes, Please Explain _____

Date Available For Employment _____ Date of Birth _____

Are there any accommodations we need to make for you? ____ Yes ____ No If Yes, Please Explain _____

Name and Location of High School _____ Year of Graduation _____

Years Attended _____ Areas of Educational Emphasis _____

Names and Location of Colleges, University, Other (Include dates, Course Emphasis, GPA, and year of degree): _____

List any other applicable courses you have completed, including a brief description of course: _____

References (Do not include former employers or relatives):

| Name | Mailing Address | Telephone Number | Title / Occupation |
|------|-----------------|------------------|--------------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |

EMPLOYMENT RECORD:

Last or Present Position: _____

Employer: _____

Address and Telephone Number: _____

Nature of Duties: _____

Immediate Supervisor: _____ **May we contact this employer?** _____

Employment Dates: _____ **to** _____ **Final Monthly Salary:** _____

Dismissed or Asked to Resign? ___ Yes ___ No (If Yes, Please explain in `reason for leaving')

Reason For Leaving: _____

Next Position: _____

Employer: _____

Address and Telephone Number: _____

Nature of Duties: _____

Immediate Supervisor: _____

Employment Dates: _____ **to** _____ **Final Monthly Salary:** _____

Dismissed or Asked to Resign? ___ Yes ___ No (If Yes, Please explain in `reason for leaving')

Reason For Leaving: _____

Next Position: _____

Employer: _____

Address and Telephone Number: _____

Nature of Duties: _____

Immediate Supervisor: _____

Employment Dates: _____ **to** _____ **Final Monthly Salary:** _____

Dismissed or Asked to Resign? ___ Yes ___ No (If Yes, Please explain in `reason for leaving')

Reason For Leaving: _____

OTHER INFORMATION:

In the space provided below, please detail other volunteer work, etc. that has developed skills that you would like to be used for consideration (please include title and duties performed):

In the space provided below, please feel free to add any comments or additional background you feel should be considered in any employment decision:

I HEREBY CERTIFY that all information made on or in connection with this application is true and complete to the best of my knowledge and belief and that I have not knowingly withheld any fact or circumstance. I understand that any misrepresentation or concealment of material fact will be sufficient ground for rejection of this application, or removal from employment, I authorize my previous employers or schools to release to the Ridenhour Management Services, LLC any information they may have regarding my character or my employment or educational record.

Signature

Date

PLEASE CHECK YOUR APPLICATION! BE SURE YOU HAVE FILLED IT IN COMPLETELY.

Please Mail Application To: Ridenhour Management Services, LLC, Post Office Box 1312, Columbia, Missouri 65205-1312. If you have any further questions please call 573-355-5272.